

**Permanent Building Committee
Minutes of June 22, 2016**

Present from the Permanent Building Committee: Ellis Neofotistos, Phil Thibault, Harvey Gagnon and Doug Dooley. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Absent: Paul Jussaume, Michael McNamara

The Chairman called the meeting to order at 4:35 p.m.

Dracut Field House Project

The Chairman stated after the special permanent building meeting held on Monday June 13 Attorney Hall has prepared a draft AIA contract for the Contractor. The Committee reviewed the contract. Mr. Thibault noted that the cover has a list of drawings and it was discussed that this could be an attachment on the contract. The drawings could be a second attachment to the contract listing those. Attachment (A) 9.1.4 and Attachment (B) 9.1.5.

There was a discussion on making sure we have the insurance and bond paperwork before the contract is signed and sent back.

High School Sanitary Line Project

The Committee reviewed a field report dated June 17, 2016 that shows the existing water line conflicting with the proposed sanitary sewer line. This was discussed and brought up many times during the discussions before this project began that this may be a possibility.

Invoices

Mr. Graham presented two invoices for Clean Dains for water jetting the lines in two different locations before the construction of the sanitary sewer lines began. One invoice 35135 dated June 12, 2016 and the other 35140 dated June 16, 2016.

Mr. Dooley made a motion to approve Invoices 35140 in the amount of \$400 and Invoice 35135 in the amount of \$450.00 for Clean Drain on the High School sanitary line project. Mr. Gagnon seconded the motion. The motion carried unanimously.

Minutes

Mr. Thibault made a motion to approve the minutes of May 25, 2016 as presented. Mr. Gagnon seconded the motion. The motion carried unanimously.

Mr. Thibault made a motion to approve the minutes of June 13, 2016 as presented. Mr. Dooley seconded the motion. The motion carried unanimously.

Adjourn

Mr. Thibault made a motion to adjourn the meeting at 5:06p.m. Mr. Gagnon seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE



____ Absent: Paul Jussaume _____



____ Absent: Michael McNamara _____